



PUNJAB HEALTH SYSTEMS CORPORATION

State Institute of Health and Family Welfare Complex

Phase-VI, Near Civil Hospital, SAS Nagar (Mohali), PUNJAB

Phone: 0172-2262938, 2263938, Tele-Fax: 0172 - 2266938

Visit us at: www.punjabhealth.co.in : E-mail: jdpphsc@gmail.com , phschd@yahoo.com

Bid Ref No. PHSC/Proc/Printing Material/040

Notice inviting Quotations

1. The Managing Director, Punjab Health Systems Corporation (PHSC) hereby invites sealed quotations for the following types of printing items :

S. No	Type of Printing Job	Approximate Quantity to be procured (in nos.)	Earnest Money (in Rs)
1	Induction Modules for ASHA	3,000	Rs 10,000/-
2	Integrated Reproductive and Child Health Registers (Village-wise)	16,000	Rs 25,000/-
3	Manuals	6,000	Rs 10,000/-

2. Terms and conditions along with specifications/samples of the above items can be obtained from Room No. 17 of Punjab Health Systems Corporation Mohali upon the payment of Rs 500/- (Rs Five Hundred only) in cash/demand draft in favour of Punjab Health Systems Corporation, Mohali payable at S.A.S Nagar. It can also be downloaded from the website of the department i.e. www.punjabhealth.co.in.
3. The Managing Director, PHSC, SAS Nagar (Mohali) reserves the rights to accept/reject any or all the bid(s) without assigning any reason.
4. **The schedule of major activities/ KEY DATA in this regard is as under :-**

Sale of bidding documents	Last, Date and Time for submission of sealed quotations	Time & date of opening of Quotations
22.1.2015 to 5.2.2015 (9 AM to 4 PM)	6.2.2015 upto 11:30 am	6.2.2015 at 12:00 noon in Committee Room of PHSC Mohali

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**MANAGING DIRECTOR
PHSC, Mohali**



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Quotation Form

For the supply of various types of Printing Items

Terms and Conditions:

1. The bidder should have market standing for supply of Quoted items during previous year (2013-14). The bidder should attach copies of previous orders executed by the bidder/ clients satisfactory certificates for the satisfactory supply of the quoted items.
2. The annual turnover of the bidder for the year 2013-14 should be 20.00 lacs and it should be certified by Chartered Accountant. The certificate from Chartered Accountant should be submitted along with the quotation.
3. The samples of the printing items could be seen at the office of Director (Proc), Room No. 17, PHSC, SIHFW complex, Phase-VI, SAS Nagar on any working day from 10.00 am to 4 p.m. Schedule of requirement is attached as **Annexure-I**, along with this Quotation form.
4. The quotations should be submitted in a **sealed envelope super-scribed as “Quotation for supply of _____ not to be opened before 6.2.2015 at 12:00 noon”** and the quotation should be addressed to Director (Proc), PHSC, SAS Nagar, and must be submitted on or before **6.2.2015 up to 11:30 am** in the tender box placed in Room No.17, of PHSC, Mohali. Quotations can also be submitted through post. However in case quotation is sent by post, it must reach the office of Director (Proc), Room no 17, PHSC, SIHFW complex, Phase-VI, SAS Nagar on or before **6.2.2015 up to 11:30 am**. Quotations received after the date and time specified above will not be entertained.
5. The rates quoted should be valid for 90 days from the date of opening of quotations.
6. Sealed quotations will be opened by the committee of PHSC in the committee room of the PHSC on **6.2.2015 at 12:00 noon** in the presence of the representatives of the bidders who wish to be present during the quotation opening.
7. The Bidder should quote rates of each item as per proforma of the price schedule attached as **Annexure-II** on door delivery basis at Central Store, o/o Director Health

Services (Punjab), Parivar Kalyan Bhawan, Sector 34-A, Chandigarh or NRHM State Headquarters, Prayas Building, Sector 38-B, Chandigarh.

8. Total Landed price per unit (including all taxes) will be taken into consideration for evaluation of quotation.
9. The quotation must be accompanied by the earnest money deposit as mentioned below in the Schedule of Requirements (Annexure I) in the form of Bank Draft in favour of Managing Director, Punjab Health Systems Corporation payable at SAS Nagar or Chandigarh. **Quotations not accompanied by the earnest money will be rejected straightway.**
10. The earnest money of the successful bidder will be retained as Performance Security and will be refunded on successful execution of the order. Earnest money of unsuccessful bidders will be refunded.
11. The earnest money and performance security can be forfeited, if the bidder submits any wrong information / statement in his quotation or if the bidder fails to execute the order satisfactorily. The bidder can also be debarred from participation in tender to be floated by the PHSC for a period of two years to five years (As per decision of the Managing Director, PHSC) in case of furnishing of any false information/ statement / forged document.
12. The quotation evaluation committee, if so desire, for proper evaluation of quotations received, may ask for the samples of the material and the same should be provided within 7 days by the bidder when intimation in this regard is conveyed to the bidder. The samples of material shall be provided at PHSC, Head Office, SAS Nagar at the cost of the bidder. No payment will be made for the Samples of printing items.
13. The supplied material/ items should be of excellent quality and there should not be any defect. Supplied material/ items will be inspected by the inspection team nominated by the Managing Director, PHSC. The supplier should inform the PHSC for conducting inspection of the material, when the ordered material/items are ready for supply. In case any equipment/item/Material is not found as per the specifications, such equipment/item/Material will be rejected. In such a case, no payment of the rejected supply will be made. The firm shall be directed to replace the rejected lot with the supply of specified quality within prescribed time. In case, the firm is unable to do so, then the department has right to forfeit the entire security deposit.
14. The printing items must be supplied within 21 days (Twenty One days) from the issue of Notification of Award. If the successful tenderer fails to execute the supply order within the stipulated period penalty @ 0.5 % per week of the value of the order not supplied will be levied. The maximum penalty for late supply shall not exceed 10% of the total value of the order/orders. The cut of date of delivery period shall be counted from the date of actual dispatch of supply orders to date of receipt of supplies at destination.

15. The bidder should offer inspection of the material within 30 days from the issue of award letter. The delivery period of 45 days includes period of 10 days that may be taken by the PHSC for constituting inspection team and conducting inspection.
16. If the successful bidder fails to supply the material within the stipulated delivery period / extension if any allowed by the PHSC (subject to imposition of delivery period), the bid security/ performance security of the concerned bidder will be forfeited and the bidder may be blacklisted/ debarred for participating in quotations/tenders to be called by the Department of Health and Family Welfare, Punjab (That includes, DHS, DFW, PHSC, NRHM) for a period of 2 to 5 years.
17. The quantity stated while calling quotations in schedule enclosed can be overdrawn, underdrawn or even undrawn.
18. Quotations received late or by telex/fax will be summarily rejected.
19. The printing material must be supplied in packing recommended for supply of such equipment/material.
20. Payment will be released only after satisfactory receipt of the equipment/material in the store along with inspection note and installation report (in case of equipment) at the concerned consignees.
21. Each and every paper must be attested and authenticated by the Authorized signatory of the bidder.
22. This quotation form duly signed and stamped by the bidder should be submitted with the quotation.
23. The bidder should submit a notarized affidavit certifying that the bidder is not debarred / blacklisted by any Government department/ Govt undertaking in India
24. In case of any dispute, the matter will be referred to the sole Arbitrator for amicable settlement and Principal Secretary Health and Family Welfare; Punjab will be the Sole Arbitrator. **The venue of the arbitration shall be Chandigarh /SAS Nagar, Mohali.** In this clause the expression the Principal Secretary Health and Family Welfare, Punjab. means the Principal Secretary Health and Family Welfare, Punjab for the time being and includes, if there be no Principal Secretary Health and Family Welfare, Punjab the officer who is for the time being the Administrative Secretary, Department of Health & Family Welfare, Punjab whether in addition or otherwise.
25. All the disputes relating to this procurement shall be subject to the territorial jurisdiction of Chandigarh Courts.

Annexure - I

Schedule of Requirements

S. No	Type of Printing Job	Detailed Specifications	Approximate Quantity to be procured (in nos.)	Earnest Money (in Rs)
1	Induction Modules for ASHA	Size : A-4, total pages 156+4=160, title pages 300 GSM & Inner pages 100 GSM, multicolor printing, perfect binding, to be printed in Punjabi language and composed/designed by printer	3,000	Rs 10,000/-
2	Integrated Reproductive and Child Health Registers (Village-wise)	As per sample lying in the office	16,000	Rs 25,000/-
3	Manuals	As per sample lying in the office	6,000	Rs 10,000/-

Annexure-II

Proforma of price Schedule

Sr. No.	Particulars of Item	Basic Rate per unit as per specifications (In Rs.)	Taxes, if any (Please specify) (In Rs.)	Total landed price per unit (In Rs)	Quantity as per quotation notice	Total value (In Rs.)
1.						