

General Nursing and Midwifery Course, Punjab

For admissions in Govt. Nursing And Midwifery Schools,

(approved by INC and Punjab Nurses Registration Council)

PROSPECTUS 2019-20



Ropar / Patiala/ Sangrur



Gurdaspur



Bathinda



Jalandhar

The Shaheed Madan Lal Dhingra Memorial Govt. Sch of Nsg, Amritsar

Application Form available at website www.bfuhs.ac.in

Online registration availability from 28 June, 2019

Last Date for Registration/Filling of Online Application form on website 24 July , 2019

Last Date for deposit of fee in bank through Bank Challan 26 July, 2019

For assistance in filling up the online forms, you may contact Principal of the nearest GNM School where all help shall be provided free of cost.

Application Fee: Rs. 500/-

The Punjab Government has established 7 schools of Nursing with the aim of improving the health status of people of Punjab and to impart training to girls in General Nursing and Midwifery and therefore the Diploma Courses in General Nursing and Midwifery of 3 years duration have been started in the following Schools of Nursing:-

Sr.No	District	Name of the Nursing School	Number of Seats
1	Amritsar	Shaheed Madan Lal Dhingra Memorial Govt. School of Nursing, IMH Mental Hospital, Amritsar Phone No. :0183-2423920	40
2	Bathinda	Government G.N.M.Training School, Civil Hospital Bathinda Phone No. : 0164-2213221	50
3	Gurdaspur	Government G.N.M. School of Nursing, Civil Hospital, Gurdaspur Phone Number: 01874-240366	50
4	Jalandhar	Government School of Nursing, Shaheed Babu Labh Singh Civil Hospital, Jalandhar Phone No. 0181:-2240049	50
5	Patiala	Government School of Nursing Mata Kaushalaya Hospital, Patiala Phone No. 0175:-2222055	50
6	Ropar	Government Institute of Nursing and Paramedical Sciences, Civil Hospital Ropar Phone No. 01881-227956	50
7	Sangrur	Government Nursing Training School, Camrade Jagdish Chander Freedom Fighter Civil Hospital, Sangrur Phone No. 01672: 231433	40

All the schools of Nursing are approved by the Punjab Government, Indian Nursing Council and Punjab Nurses Registration Council. All the schools are affiliated with Government hospitals located in the reputed areas of the cities. Category wise break-up of seats will be displayed at the time / venue of counseling.

Online Application Form

Candidates will have to apply online to Baba Farid University of Health Sciences, Faridkot through website www.bfuhs.ac.in. After applying online successfully, a bank challan form will be generated. Candidates will get print out of Bank Challan Form and deposit the fee of Rs. 500/- in any branch of Oriental Bank of Commerce (OBC). Candidates will also get print of online filled application form. **Candidates need not to send the print out of application form to the University.** Candidates will bring the print out of application form alongwith self attested copies of documents and fee receipt at the time / venue of counseling. Candidates will also bring all the original certificates/documents at the time/venue of counseling for verification.

Category Codes

Sr. No.	CATEGORY	CATEGORY CODE
1	General Category	11
2	Scheduled Caste	12
3	Backward Classes	13
4	Backward Area	14
5	Border Area	15
6	Physically Disabled	16
7	Sports person	17
8	Children/Grandchildren of	
	a) Persons killed in terrorist actions in Punjab/ riots outside Punjab	18
	b) Terrorist/Riot affected/displaced persons	19
9	Wards of Defence Personnel (Category Code 20 to 28)	
	Priority I: Widows/Wards of Defence personnel killed in action	20
	Priority II: Wards of disabled in action and boarded out from service	21
	Priority III: Widows/Wards of Defence personnel who died while in service with death attributed to military service.	22
	Priority IV: Wards of disabled in service & boarded out with disability attributable to Military Service.	23
	Priority V: Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards	
	Paramvir Chakra	24(1)
	Ashok Chakra	24(2)
	Maha vir Chakra	24(3)
	Kirti Chakra	24(4)
	Vir Chakra	24(5)
	Shaurya Chakra	24(6)
	Sena, Nau Sena, Vayu Sena Medal	24(7)
	Mention- in- Despatches	24(8)
	Priority VI: Wards of Ex-Servicemen	25
	Priority VII: Wives of: Defence personnel disabled in action and boarded out from service	26(1)
	Wives of Defence personnel disabled in service and boarded out with disability attributable to military service	26(2)
	Wives of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards	26(3)
	Priority VIII: Wards of Serving Personnel	27
	Priority IX: Wives of Serving Personnel	28
10	Wards of Punjab Police Personnel, Punjab Armed Police, Punjab Home Guards, and Para-Military Forces	
	a) Killed in action	29
	b) Disabled in action to the extent of 50%	30
	c) Winners of President's Police Medal for Gallantry or Police Medal for Gallantry	31
11	Children/ grandchildren of freedom fighters	32
12	Economically Weaker Section (EWS)	33

Merit List

Merit list of candidates who will apply for admission, will be displayed on the website of Baba Farid University of Health Sciences, Faridkot (www.bfuhs.ac.in) on 30 July, 2019

Counseling Dates

General Nursing and Midwifery Course, Punjab				
Physical Counselling for admission to GNM course in 7. GNM Govt Schools at Amritsar, Bathinda, Gurdaspur, Jalandhar, Patiala, Ropar & Sangrur shall be held at Auditorium, Guru Gobind Singh Medical College as under:-				
Date	Time	Categories	10+2 Stream	%age in 10+2
01/08/2019	9.00 AM	Open Merit including all reserve categories	Medical	40 % and above
	12.00 Noon		Others	78% and above
02/08/2019	9.00 AM		Others	77.99% to 40%

For details/prospectus/application form visit www.bfuhs.ac.in.

No separate intimation shall be made by the University.

Note: Dates are tentative and can be changed. Candidates are advised to visit the university web-site regularly (www.bfuhs.ac.in) in order to check any change in counseling dates/ notifications etc.

• Online Centralized Admission

With the aim of reducing the hardships and difficulties experienced by the students for getting admission to schools of Nursing located at different places of Punjab and to provide the facility of submission of one application for centralized admission, the Punjab Government has decided to invite applications from the desirous candidates having 10+2 qualification for admission to GNM Course for all the seven schools of Nursing of Punjab Government. The candidates will choose the choice of station/category at the time of physical counseling to be conducted by Baba Farid University of Health Sciences, Faridkot. Time and venue of counseling will be intimated by Baba Farid University of Health Sciences, Faridkot through its website. No separate intimation shall be given to candidates. Candidates are required to visit University website for updates regularly.

Admission Committee

The following committee is constituted to finalise the admissions :-

1. Registrar, Baba Farid University of Health Sciences, Faridkot (Chairman)
2. Principal, University College of Nursing, Faridkot (Member)
3. All Principals of 7 GNM Govt. Schools (Member)
4. Representative of Welfare Department, Faridkot (Member)
5. Representative of District Sports Office, Faridkot (Member)
6. Representative of District Sainik Welfare Office, Faridkot (Member)
7. Representative of District Social Security Office, Faridkot (Member)

Detailed Instructions for Admission to GNM (3 Yrs) Diploma for girls only

Eligibility for Admission

- 1 . Minimum and Maximum age for admission will be 17 and 35 years on 31.12.2019. There is no age bar for ANM.
2. Minimum education:
 - a. 10+2 class passed preferably Science (PCB) & English with aggregate of 40% marks and up to matric, Punjabi is compulsory.
 - b. 10+2 in Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Core/English Elective or Health care Science - Vocational stream ONLY, passing out from recognized Board under PSEB/CBSE/ICSE or other equivalent Board with 40% marks.
3. Candidate should be medically fit.
4. Admission of students shall be once in a year.
5. Candidate should be the resident of Punjab and shall produce the resident certificate at the time of counselling venue. Instructions and Proforma's of Resident certificate is available on University website.
6. 5% differently disabled reservation shall be as per the provision of Right of Persons with Disability Act, 2016. Candidate will produce the disability certificate from the competent authority.

Note : A Committee to be formed consisting of medical officer authorized by medical board of state government and a nursing expert in the panel which may decide

Whether the candidates is eligible under this category.

7. **Selection Procedure:** Only limited number of candidates will be called for counseling. Admission shall be made on the basis of merit (marks secured by the candidate in 10+2 examination).
8. **Reservation** – Reservations of seats for SC/ST, BC and others as per Punjab Government Reservations policy.
9. For any query/help regarding online registration mail on this email id admissionbfuhs@gmail.com or call on 01639-256232, 01639-256236
11. If there are difficulties in filling the form they can contact the local/nearest GNM schools (out of seven enlisted refer page 2)

Merit List

- 1) Merit is to be determined on the basis of score for which the percentage of marks obtained by the candidate in the qualifying examination i.e. 10+2 and percentage shall be worked out to the advantage of student in case of fraction.
- 2) Candidates securing equal marks shall be bracketed together. Their inter-se merit will be determined in accordance with the following criteria :
 - a) That if the marks in qualifying examination are the same then the candidates obtaining more marks in the matric examination, shall rank higher in order of merit.
 - b) That if two or more candidates secure equal marks in (a) above also, the candidate senior in age shall rank higher in the order of merit.

Course Fee:

GNM COURSE	AMOUNT
Annual Fee (Including Tuition Fee, Clinical Charges, Amalgamated Funds etc.)	35000
BREAK UP OF ANNUAL FEE	
Admission Fee	2000
Tuition Fee	15000
Clinical Charges	500
Amalgamated Funds	17500
Total	35000
Security Fee	5000 (Refundable)
Hostel Fee(Per Month)	400

NOTE

1. All the selected candidates will have to deposit full fee on the day of joining in the respective institution in the shape of Demand Draft favouring Principal of respective institution.
2. Failure to deposit the fee on the day of joining will lead to cancellation of admission and the seat will be offered to the next candidate in subsequent counselling.
3. All charges are subject to revision by Punjab Government from time to time during the period of course.
4. Candidates belonging to Schedule Caste Category will have to bring an **Income Certificate from the Competent Authority**. Candidates whose parents have annual income less than 2.5 Lacs will be exempted from Paying Annual Course Fee. But these candidates will have to deposit a sum of Rs. 5000/- on the day of joining as Security otherwise the seat allotted would be cancelled. Candidates belonging to Schedule Caste Category whose parents income is above that 2.5 Lacs per annum or who do not bring Income Certificate will have to pay Rs.40000/- (35000/- + 5000/-) as course fee. Otherwise the seat allotted to next candidate. Candidates will produce Income certificate from the Sub Divisional Magistrate (SDM) at the time/venue of counselling.
5. Students will have to pay for the uniform and books separately.
6. Diet charges will be extra and as per actual (Co-operative mess run by Mess Committee).

ELIGIBILITY FOR ADMISSION TO EXAMINATION

A Candidate shall be eligible for admission to the examination if:

- The head of the school certifies that; “ She has completed not less than eleven months of the course and that her total performance has been satisfactory during that period”.
- Minimum requirement for passing shall be 50% marks in aggregate (Internal, External and Practical).
- Minimum 80% attendance in theory and Practical in each subject is required.

EXAMINATION FEE

The students themselves have to pay their examination fees to the Punjab Nurses Registration Council for the examination Conducted by the Council through the Institution.

Please Note:

Every student has to complete her clinical experience before she is relieved from (training period) the institution.

REGISTRATION ON COMPLETION WITH COUNCIL

The students who are declared successful in the final year examination are eligible for registration with the Punjab Nurses Registration Council as Registered Nurse and Midwife, after completing their period of training, students should obtain No Due Certificate and Clinical experience certificate from the Hospital and School of Nursing before registration. The students have to pay own registration fee to the P.N.R.C through the Institution.

VACATIONS AND HOLIDAYS

Annual Vacation	:	30 Days
Preparatory Leave	:	7 Days Per annum

UNIFORM

The uniform is compulsory during clinical experience in the hospital.

FACILITIES

Class Rooms	:	Well furnished spacious class room.
Labs	:	Excellent lab facilities are provided in the Nursing Practice lab. Fundamental Lab, Anatomy & Physiology Lab, Microbiology, Nutrition And MCH Lab.
Library	:	Well equipped Libraries with most advanced and large collection of Books.
Computer Lab	:	Latest Computers with 24 hours Internet Connection
Auditorium	:	Big Auditorium for hosting functions, examination, workshops etc.

Audio-Visual Room	:	To train the students with Audio-Visual aids.
Hostel	:	Well furnished hostel for students.

GENERAL RULES AND REGULATION

- Staying in the Hostel is compulsory but all the students who belong to the city where the Nursing Schools is located may opt to be day scholar. There is no hostel at Government G.N.M. training School Civil Hospital Bathinda and therefore students admitted would have to make their own personal arrangements for stay.
- Students living within radius of 25 Km. of the School may opt to be Day Scholar.
- The discipline of institute is to be strictly observed. For breach of discipline a student may be fined or expelled from the institute. No refund of fee including security fee will be allowed.
- Institute will not be responsible for delay or postponement of the examinations.
- The Principal reserves the right to change the timetable at any time.
- Leave applications is to be recommended through the respective class teachers.
- Applications should be signed by the Parents/Guardians.
- House examinations/tests are compulsory. In the case of illness/sickness, Student will have to produce Medical certificate duly attested by S.M.O.
- 80% attendance is essential in classes, demonstrations, practicals and 100% attendance in the clinical Area.
- A student whose progress and conduct is considered unsatisfactory may be struck off from rolls without any notice.
- Students will not be allowed to entertain their relatives during school hours.
- Parents as well as students will submit a combined affidavit that she will observe the above said rules and regulations.
- Hostler are not allowed to keep mobile phones.
- Day Scholar will not be allowed to carry mobile phones in the classrooms & hospital.
- Ragging of students, particularly when they are admitted afresh to this school is illegal and completely forbidden. It is punishable with the fine, rustication or even expulsion from the school.
- Parent Teacher meeting will be held every month.

LIBRARY RULES

The Library is under the control of the library committee.

The Library opens from 9:00 am to 4:00 pm on working days.

The students shall observe the following general rules of the library:-

- a. Silence and discipline must be maintained in the library. Any infringement of this rule will result in the serious disciplinary action.
- b. Any subscriber, who loses, defaces or damages a book shall be liable to pay the cost of the same.
- c. Encyclopedias, dictionaries and atlases shall not be issued from the library.
- d. Books borrowed from the library are not transferable.
- e. Books will be issued strictly on first-come first served basis.
- f. Each student is entitled to get up to two books issued at any time. The borrower must return the books within 14 days failing which the borrower shall be liable to pay the fine of Rs.10/- per book for each day thereafter.
- g. Periodical, publication and newspaper placed in the reading section must not be taken away under any circumstances.
- h. Students are not allowed to use the library during class hours. They should attend classes.

HOSTEL RULES

Rules for visitors:-

- No visitor is allowed to go to student's rooms.
- Parents/Relatives should visit the students during visiting hours only i.e. from 9:00 am to 4:00 pm in visiting room on Sunday only. The students should submit 2 photographs each of the responsible relatives to the Principal. Only such relatives will be allowed to visit the student whose photographs have been submitted.
- Visitor will make entries in visitor register & will take permission from the Warden/Housekeeper to meet the student in the visitor's room only.

Rules for Sick Student:-

- Sick student must inform the Warden/Housekeeper about the need of any special diet before 8:00 am. Sick leave is permitted by the Warden/Housekeeper after explaining the sickness.
- Sick leave must be submitted to class teacher after getting consultation from Medical Practitioner. She will be competent to grant sick leave on the basis of medical Certificate.
- Warden/Housekeeper will visit the rooms of sick students. If there is any problem, the students can consult Principal at any time.

Rules for night pass & outing:-

One night pass per month is allowed on the written permission of parents only.

Rules for Mess:-

- A Co-operative Mess is common for all Hostellers under the control of the Mess Committee.
- Mess is compulsory for all hostellers. Mess charges will be on actual basis.
- Cooking is not allowed in hostel rooms.
- All the meals should be taken in dining room at proper timing.
- Room service of food is not allowed. No one is allowed to take any mess utensils outside the dining hall or to take meals either in own utensils.
- While coming to mess, hostellers must be properly dressed up. Night suits and open/loose hairs are not allowed in the mess.
- Food will be served in the Dining hall.
- No one is allowed to enter the kitchen. Wastage of food, water and electricity is not allowed.
- Students are not allowed to create any kind of indiscipline in mess.

Other Rules:

- Rooms should be kept clean and tidy. Students are fully responsible for loss/damages of furniture supplied to them.
- Proper locks should be put to the cupboards and boxes. Jewellery and expensive items are not permitted in the rooms.
- Wastage of water and electricity will render the students liable to disciplinary action.
- All letters coming to the students will be censored by the Principal and Warden.
- The last Saturday of the month will be Parents-Teachers day. Parents can meet teachers between 10 AM - 12 Noon regarding their daughters.
- In case of gross misconduct, training can be terminated at any time.
- Principal is fully authorized to effect any change in rules and regulations at any time.

ਸਵੈ- ਘੋਸ਼ਨਾ ਪੱਤਰ

ਮੈਂਪੁੱਤਰੀ/ਪੁੱਤਰ ਪਿੰਡ ਜਾ ਸ਼ਹਿਰ
..... ਤਹਿਸੀਲ ਜਿਲ੍ਹਾ
..... ਪੰਜਾਬ ਦਾ ਪੱਕਾ ਵਸਨੀਕ ਹਾਂ ਤੇ ਆਪਦੇ ਹਲਫ ਤਾਂ ਹੇਠ ਲਿਖੇ
ਅਨੁਸਾਰ ਬਿਆਨ ਕਰਦੀ/ਕਰਦਾ ਹਾਂ।

1. ਮੇਰੀ ਲੜਕੀ ਕੁਮਾਰੀਪੁੱਤਰੀ ਸ਼੍ਰੀ
..... ਉਪਰੋਕਤ ਪਤੇ ਦੀ ਪੱਕੀ ਵਸਨੀਕ ਹੈ ਅਤੇ ਉਸ ਨੇ
ਜੀ.ਐਨ.ਐਮ. ਟ੍ਰੇਨਿੰਗ ਸਕੂਲ, ਸਿਵਲ ਹਸਪਤਾਲ, ਵਿਖੇ
ਜੀ.ਐਨ.ਐਮ. ਟ੍ਰੇਨਿੰਗ ਕੋਰਸ ਵਿੱਚ ਦਾਖਲਾ ਲਿਆ ਹੈ।
2. ਇਹ ਕਿ ਮੇਰੀ ਲੜਕੀ ਜੀ.ਐਨ.ਐਮ. ਟ੍ਰੇਨਿੰਗ ਸਕੂਲ ਦੇ ਸਾਰੇ ਨਿਯਮਾਂ ਦੀ ਪਾਲਣਾ ਕਰੇਗੀ ਅਤੇ ਅਨੁਸ਼ਾਸ਼ਨ
ਕਾਇਮ ਰੱਖੇਗੀ।
3. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਨੂੰ ਕਿਸੇ ਅਦਾਲਤ ਵੱਲੋਂ ਕੋਈ ਸਜ਼ਾ ਨਹੀਂ ਦਿੱਤੀ ਗਈ ਅਤੇ ਨਾਂ ਹੀ ਇਸ ਵਿਰੁੱਧ
ਅਦਾਲਤ ਵਿੱਚ ਕੋਈ ਕੇਸ ਚੱਲ ਰਿਹਾ ਹੈ।
4. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਜੇ ਇਸ ਜੀ.ਐਨ.ਐਮ. ਟ੍ਰੇਨਿੰਗ ਸਕੂਲ ਵਿੱਚ ਆਪਣੇ ਸਮੇਂ ਦੌਰਾਨ ਸਿੱਧੇ ਜਾਂ ਅਸਿੱਧੇ
ਰੂਪ ਵਿੱਚ ਕਿਸੇ ਅਜਿਹੀ ਕਾਰਵਾਈ ਜਾਂ ਕੰਮ ਵਿੱਚ ਹਿੱਸਾ ਲੈਂਦੀ ਹੈ ਜਿਸ ਨਾਲ ਇਸ ਸੰਸਥਾ ਦਾ ਅਨੁਸ਼ਾਸ਼ਨ
ਭੰਗ ਹੁੰਦਾ ਹੋਵੇ ਜਾਂ ਪ੍ਰਿੰਸੀਪਲ ਦੀ ਆਗਿਆ ਤੋਂ ਬਿਨਾਂ ਕਿਸੇ ਮੀਟਿੰਗ ਨੂੰ ਸੰਬੋਧਨ ਕਰਦੀ ਹੈ, ਜਾਂ ਕਿਸੇ
ਅਸੰਤੋਖਜਨਕ ਜਾਂ ਦੁਰਵਿਵਹਾਰ ਦੀ ਜਿੰਮੇਵਾਰ ਪਾਈ ਜਾਂਦੀ ਹੈ ਜਾਂ ਕਿਸੇ ਤਰ੍ਹਾਂ ਹੋਸਟਲ ਜਾਂ ਸਕੂਲ/ ਸੰਸਥਾ
ਦੇ ਨਿਯਮਾਂ ਦੀ ਪਾਲਣਾ ਨਹੀਂ ਕਰਦੀ ਹੈ ਤਾਂ ਮੈਂ ਇਸ ਗੱਲ ਨਾਲ ਸਹਿਮਤ ਹਾਂ ਇਸ ਨੂੰ ਟ੍ਰੇਨਿੰਗ ਸਕੂਲ ਵਿੱਚੋਂ
ਕੱਢਿਆ ਜਾ ਹਟਾਇਆ ਜਾ ਸਕਦਾ ਹੈ ਜਿਸ ਤਰ੍ਹਾਂ ਵੀ ਉੱਚ ਅਧਿਕਾਰੀਆਂ ਦਾ ਫੈਸਲਾ ਹੋਵੇਗਾ।
5. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਨੇ ਆਪਣੇ ਦਾਖਲੇ ਦੇ ਸਬੰਧ ਵਿੱਚ ਸਕੂਲ ਨੂੰ ਅਧੂਰੀ ਜਾਂ ਗਲਤ ਜਾਣਕਾਰੀ ਜਾਂ
ਦਸਤਾਵੇਜ਼ ਦਿੱਤੇ ਹੋਣ ਤਾਂ ਵੀ ਇਸ ਦਾ ਦਾਖਲਾ ਰੱਦ ਕਿੱਤਾ ਜਾ ਸਕਦਾ ਹੈ ਅਤੇ ਅਜਿਹੀ ਹਾਲਤ ਵਿੱਚ ਮੈਂ
ਇਸ ਗੱਲ ਨਾਲ ਸਹਿਮਤ ਹਾਂ ਕਿ ਸਾਡੇ ਦੁਆਰਾ ਦਿੱਤੀ ਗਈ ਫੀਸ ਜਾਂ ਮੈਂਸ ਖਰਚ ਸਾਨੂੰ ਵਾਪਿਸ ਨਹੀਂ
ਮਿਲੇਗਾ।
6. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਇਸ ਗੱਲ ਨਾਲ ਸਹਿਮਤ ਹੈ ਕਿ ਉਸ ਦੁਆਰਾ ਹੋਸਟਲ, ਕਲਾਸ ਰੂਮ, ਲੈਬੋਰਟਰੀ ਜਾਂ
ਵਾਰਡ ਵਿੱਚ ਕਿਸੇ ਵੀ ਤਰ੍ਹਾਂ ਦੇ ਸਮਾਨ ਦੀ ਟੁੱਟ ਭੱਜ ਦੀ ਪੂਰਤੀ ਸਾਡੇ ਕੋਲ ਕਰਵਾਈ ਜਾਵੇਗੀ।
7. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਨਾ ਤਾਂ ਕਿਸੇ ਯੂਨੀਅਨ ਵਿੱਚ ਹਿੱਸਾ ਲਵੇਗੀ ਅਤੇ ਨਾ ਹੀ ਯੂਨੀਅਨ ਬਣਾਏਗੀ ਜੇਕਰ
ਉਹ ਅਜਿਹਾ ਕਰਦੀ ਹੈ ਤਾਂ ਉਸ ਨੂੰ ਇਸ ਸੰਸਥਾ ਵਿੱਚੋਂ ਕੱਢ ਦਿੱਤਾ ਜਾਏ।
8. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਹੋਸਟਲ ਵਿੱਚ ਕੋਈ ਕੈਮੀਕਲ ਜਾਂ ਤੇਜ਼ਾਬ, ਨਸ਼ੀਲੀ ਵਸਤੂ, ਗੋਲੀਆਂ, ਦਵਾਈਆਂ,
ਸ਼ਰਾਬ ਅਤੇ ਮਾਚਿਸ ਆਦਿ ਦੀ ਵਰਤੋਂ ਨਹੀਂ ਕਰੇਗੀ ਅਤੇ ਨਾਂ ਹੀ ਕੋਈ ਅਜਿਹੀ ਕਾਰਵਾਈ ਕਰੇਗੀ ਜਿਸ
ਨਾਲ ਇਸ ਨੂੰ ਖੁਦ ਜਾਂ ਦੂਸਰਿਆਂ ਨੂੰ ਨੁਕਸਾਨ ਹੁੰਦਾ ਹੋਵੇ। ਉਹ ਆਪਣੇ ਕੋਲ ਡਾਕਟਰ ਦੀ ਸ਼ਿਫਾਰਸ਼ ਤੋਂ
ਬਿਨਾਂ ਕੋਈ ਦਵਾਈ ਅਦਿ ਨਹੀਂ ਰੱਖੇਗੀ ਤੇ ਨਾਂ ਹੀ ਵਰਤੇਗੀ।
9. ਇਹ ਕਿ ਜੇ ਮੇਰੀ ਪੁੱਤਰੀ ਸਕੂਲ ਜਾਂ ਹੋਸਟਲ ਵਿੱਚ ਕਿਸੇ ਕਾਰਨ ਕਰਕੇ ਆਪਣੇ ਆਪ ਨੂੰ ਕੋਈ ਨੁਕਸਾਨ
ਪਹੁੰਚਾਉਂਦੀ ਹੈ ਤਾਂ ਇਸ ਵਿੱਚ ਸੰਸਥਾ ਦੇ ਕਿਸੇ ਵੀ ਕਰਮਚਾਰੀ ਦੀ ਜਿੰਮੇਵਾਰੀ ਨਹੀਂ ਹੋਵੇਗੀ।
10. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਕੋਰਸ ਦੌਰਾਨ ਘਰ ਛੁੱਟੀ ਕੱਟਣ ਤੋਂ ਬਾਦ ਜਾਂ ਐਤਵਾਰ ਆਊਟਿੰਗ ਤੋਂ ਬਾਦ ਨਿਸਚਿਤ
ਸਮੇਂ ਤੇ ਮੁੜਨ ਤੋਂ ਅਸਫਲ ਰਹਿੰਦੀ ਹੈ ਤਾਂ ਇਸ ਨੂੰ ਨਿਯਮਾਂ ਦੀ ਉਲੰਘਣਾ ਮੰਨਿਆ ਜਾਵੇਗਾ ਅਤੇ ਇਹ ਸਜ਼ਾ
ਦੀ ਹੱਦਦਾਰ ਹੋਵੇਗੀ ਜੋ ਵੀ ਅਧਿਕਾਰੀਆਂ ਦਾ ਫੈਸਲਾ ਹੋਵੇਗਾ।
11. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਨੂੰ ਹੋਸਟਲ ਦੇ ਕਮਰੇ ਵਿੱਚ ਗਹਿਣੇ ਜਾਂ ਹੋਰ ਕੀਮਤੀ ਸਮਾਨ ਰੱਖਣ ਦੀ ਇਜਾਜ਼ਤ
ਨਹੀਂ ਹੈ ਅਤੇ ਜੇਕਰ ਉਹ ਅਜਿਹਾ ਸਮਾਨ ਰੱਖਦੀ ਹੈ ਜਾਂ ਲੋੜ ਤੋਂ ਵੱਧ ਪੈਸੇ ਰੱਖਦੀ ਹੈ ਤਾਂ ਇਸ ਦੇ ਗੁਆਚੇ
ਜਾਣ ਦੀ ਚੋਰੀ ਹੋ ਜਾਣ ਦੀ ਸੂਰਤ ਵਿੱਚ ਉਹ ਖੁੱਦ ਜਿੰਮੇਵਾਰ ਹੋਵੇਗੀ।

12. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਇੱਕਲੀ ਬਾਹਰ ਆਉਣ ਜਾਣ ਲਈ ਜਿੰਮੇਵਾਰ ਹੋਵੇਗੀ । ਸੰਸਥਾਂ ਦੇ ਅਧਿਕਾਰੀ ਇਸ ਸਮੇਂ ਦੌਰਾਨ ਹੋਣ ਵਾਲੀ ਘਟਨਾ /ਦੁਰਘਟਨਾ ਲਈ ਜਿੰਮੇਵਾਰ ਨਹੀਂ ਹੋਣਗੇ। ਇਸ ਦੌਰਾਨ ਵਾਪਰੀ ਘਟਨਾ ਆਦਿ ਲਈ ਮੈਂ ਖੁੱਦ ਜਿੰਮੇਵਾਰ ਹੋਵਾਂਗੀ । ਮੈਂ ਇਸ ਨਾਲ ਵੀ ਸਹਿਮਤ ਹਾਂ ਕਿ ਜੇਕਰ ਮੇਰੀ ਲੜਕੀ ਸੰਸਥਾਂ ਦੇ ਨਿਯਮਾਂ ਦੀ ਉਲੰਘਣਾ ਕਰਦੀ ਹੈ ਤਾਂ ਉਸ ਦੇ ਇਕੱਲੇ ਘਰ ਆਉਣ ਜਾਣ ਦੀ ਅਗਿਆ ਨੂੰ ਨਾ ਮੰਨਜ਼ੂਰ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ ।
13. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਨੂੰ ਮੋਬਾਇਲ ਫੋਨ ਰੱਖਣ ਦੀ ਅਗਿਆ ਨਹੀਂ ਦਿੰਦਾ ਹਾਂ ।
14. ਇਹ ਕਿ ਜੇਕਰ ਕੋਰਸ ਦੌਰਾਨ ਕਿਸੇ ਵੀ ਸਮੇਂ ਸਰਕਾਰ ਵੱਲੋਂ ਕੋਰਸ ਫੀਸ /ਫੰਡਸ ਲਾਗੂ ਕੀਤੇ ਜਾਣੇ ਹਨ ਜਾਂ ਵਾਧਾ ਕੀਤਾ ਜਾਵੇ ਤਾਂ ਮੈਂ ਫੀਸ ਦਾ ਦੇਣਦਾਰ ਹੋਵਾਂਗੀ ।
15. ਇਹ ਕਿ ਜੇਕਰ ਮੇਰੀ ਪੁੱਤਰੀ ਕਿਸੇ ਵੀ ਕਾਰਨ ਕਰਕੇ ਕੋਰਸ ਅੱਧ ਵਿਚਕਾਰ ਛੱਡਦੀ ਹੈ ਤਾਂ ਮੈਂ ਸਾਰੇ ਕੋਰਸ ਦੀ ਫੀਸ ਦੇਣ ਦਾ ਜਿੰਮੇਵਾਰ ਹੋਵਾਂਗੀ ।
16. ਇਹ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਕੋਰਸ ਦੌਰਾਨ ਸ਼ਾਦੀ ਨਹੀਂ ਕਰਵਾਏਗੀ ।
17. ਮੈਂ ਆਪਣੀ ਪੁੱਤਰੀ ਦੀ ਫੀਸ/ ਫੰਡਸ ਸਮੇਂ ਸਿਰ ਦੇਣ ਲਈ ਜਿੰਮੇਵਾਰ ਹਾਂ ਅਤੇ ਇੱਕ ਵਾਰੀ ਦਿੱਤੀਆਂ ਫੀਸਾਂ/ ਫੰਡਜ਼ ਨਾ ਮੁੜਨ ਯੋਗ ਹਨ ।
18. ਮੈਂ ਜਿੰਮੇਵਾਰੀ ਲੈਦਾ/ਲੈਦੀ ਹਾਂ ਕਿ ਮੇਰੀ ਪੁੱਤਰੀ ਕਿਸੇ ਵੀ ਤਰ੍ਹਾਂ ਦੀ ਰੈਗਿੰਗ ਵਿੱਚ ਭਾਗ ਨਹੀਂ ਲਵੇਗੀ ਅਤੇ ਜੇ ਉਹ ਇਸ ਤਰ੍ਹਾਂ ਦੀ ਹਰਕਤ ਕਰਦੀ ਹੈ ਤਾਂ ਉਸ ਦੇ ਖਿਲਾਫ ਬਣਦੀ ਕਾਰਵਾਈ ਕੀਤੀ ਜਾਵੇ ।

ਮੇਰਾ ਉਕਤ ਬਿਆਨ ਮੇਰੇ ਗਿਆਨ ਅਤੇ ਯਕੀਨ ਦੇ ਅਨੁਸਾਰ ਬਿਲਕੁਲ ਸਹੀ ਵਾ ਦਰੁਸਤ ਹੈ ਅਤੇ ਕੁੱਝ ਵੀ ਲੁਕਾ ਜਾਂ ਛੁਪਾ ਕੇ ਨਹੀਂ ਰੱਖਿਆ ਗਿਆ ਹੈ ।

ਬਿਆਨ ਕਰਤਾ ਦੇ ਹਸਤਾਖਰ,

ਪੂਰਾ ਨਾਮ,

ਵਿਦਿਆਰਥੀ ਨਾਲ ਰਿਸ਼ਤਾ,

ਪੂਰਾ ਪਤਾ

GUIDELINES/SPECIMENS FOR RESIDENT CERTIFICATES

No.1/3/95-3PP II/9619

GOVERNMENT OF PUNJAB

**DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL
POLICIES II BRANCH)**

Dated, Chandigarh the 6/6/96

To

- (i) All the Financial Commissioners to the Govt. of Punjab.
- (ii) All the Principal Secretaries/Administrative Secretaries to the Government of Punjab.
- (iii) All Heads of Departments, Commissioners of Division, Registrar, Punjab & Haryana High Court, District and Session Judges, Deputy Commissioners, Sub Divisional Officers (Civil) in the Punjab State.

Subject :- Bonafide resident of Punjab-Guidelines for grant of Residence Certificate.

Sir/Madam,

I am directed to invite your attention to the Punjab Government Circular Letter No.1/3/95-3PP II/2043, dated 29/1/1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for purposes of admission to educational institutions (including technical/medical institution). The matter has been reconsidered in the light of judgement delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain Vs. Union of India and others reported as AIR 1984-SC-4121 wherein it was held that instead of the word 'Domicile' the word 'Residence' be used in the instructions issued by the State Government on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above as under:

**Affidavit/Certificate and the authorities
competent to issue the same**

(a) Citizen of India

(b) Produce an affidavit to the effect that they or their Children/wards have not obtained the benefit of Residence in any other State

Affidavit of the parents/guardian to be attested by an Executive Magistrate/Oath Commissioner/Notary Public

Categories

- i) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission. Certificate to be issued by the Headmaster/ Principal of the Govt. and recognized Schools/Colleges concerned.
- ii) Children wards of
- a) The employees of Punjab Govt. posted in or outside Punjab State or working on deputation having at least 3 years of service. Certificate to be issued by respective Head of the Department
- b) The employee of Govt. of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years. - do -
- c) The employees of State Govt. institutions/undertakings who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years. - do -
- d) The employees having at least 3 years of service in autonomous bodies/companies in which Punjab Govt. has 20% or more shares: - do -
- e) The Residents who are residing outside Punjab on Account of their service either with the GOI or with the employees of the Govt. of Punjab in the matter of issue of 'Residence Certificate' provided the permanent address of such employees fall in the reorganized Punjab i.e. on or after 01.11.66, as per their service books. -do-
- f) *The employees borne on the establishment of Punjab and the Haryana High Court discharging duties in connection with the affairs of the State of Punjab having atleast three years of service who have not availed this facility from their parent State and State of Haryana and U.T; Chandigarh *Certificate to be issued by the Head of the Department of the Punjab and Haryana High Court.
- iii) **Children/wards of the pensioners of Punjab Government irrespective of the fact that the original home of the retiree is in a state other than Punjab or he has settled after retirement in or outside Punjab.** PPO issued by the Accountant General, Punjab.
- iv) Children/wards of persons who have settled in Punjab or had resided in Punjab for a period of atleast 5 years at any time prior to the date of submission of the application either in pursuit of a profession or holding of a job. Certificate to be issued by the DC, ADC (R), ADC (D), SDM, GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal Corporations of Amritsar, Jalandhar and Ludhiana.
- v) Children/wards of persons who have held immovable property in Punjab for a period of 5 years, the property should be in the name of the parents/guardians or the candidate himself. DC, ADC(R), ADC(D), SDM, GA to DC, EM, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered deeds or any other documents to the full satisfaction of the DC.
- ii) Persons who were born in Punjab and produced a certificate to that effect As per category (iv) above.

2. For the purposes of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the Competent Authorities, proforma have been prescribed which are enclosed herewith. After careful consideration, it has also been decided to delete the D.T.O. included among the certifying authorities against category (iv) & (vi) of the policy instructions dated 29.01.1996.
3. The receipt of this letter may please be acknowledged.

Sd/-
(Karam Chand Ahuja)
Deputy Secretary, Personnel

Copy of letter No.1/3/95-3PP-II/10361-63, dated 20.05.97 from the Joint Secretary, Personnel Government of Punjab, Department of Personnel and Administrative Reforms (Personnel Policies Branch II) to all Heads of Departments, etc., in the Punjab State.

Subject: Bonafide Resident of Punjab Guidelines for grant of Residence Certificate

With reference to letter No.1/3/95-3PII/9619, dated the 6th June, 1996 of this Department on the subject noted above and to say that keeping in view the hardship being faced by the Employees in getting the 'Residence Certificate' it has been decided to decentralize the powers of issuing the 'Residence Certificate' in process of the categories mentioned below:-

Categories:

- | | |
|--|--|
| <ol style="list-style-type: none"> ii) Children/wards of a) The employees of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service. b) the employees of Government of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years. c) the employees of State Government institutions/undertaking who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years. d) the employees having at least 3 years of service in autonomous bodies/companies in which Punjab Government has 20% or more shares. | <p>The Heads of the office shall be competent to issue the requisite certificate to the employees with the exception that in the case of head of Office, the Head of the Department shall be the Competent Authority to issue the certificate</p> <p style="text-align: right;">- do -</p> <p style="text-align: right;">- do -</p> <p style="text-align: right;">- do -</p> |
|--|--|

From: Chief Secretary to Government of Punjab to all the Heads of the department etc.

Subject: Issuance of certificate for the purpose of seeking admission to various educational/technical/professional institutions in the state and also for employment.

Sir,

It has been brought to the notice of Government that educational authorities and institutions prescribe various certificates regarding residence, SC/BC category and backward area etc. to be furnished by the students/candidates with the applications forms for entrance examinations or employment in the formats and by the authorities different from those prescribed by the Government departments. Cases have also been reported where the authorities concerned insist on retaining original certificates and refuse to accept the attested photo copies of the certificates. All this results in harassment and panic among the students/candidates and their parents/guardian, since they have to apply with such certificates to more than one authorities simultaneously and within a limited period. The lists of certificates required at the time of applying for CET/PMET/PMT and PAU are enclosed by way of illustration.

2. In order to overcome the difficulty mentioned above, it has been decided by the Government that following procedure has been decided by the Government that the following procedure shall be followed meticulously by all the educational and other authorities concerned:-

- i) Certificates issued in the format and by the authorities prescribed by the Government Departments shall be accepted as valid by all educational institutions and other authorities.
- ii) Where a number of authorities have been authorized to issue the certificates there shall be no insistence on issue of a certificate by any particular authority or by the highest authority indicated in the format.
- iii)(a) In case of entrance examinations, no certificate should be called for in the first instance alongwith the application form. It will be sufficient for the candidate seeking admission or other facility to indicate in the application form whether he/she belongs to any particular category entitling him/her to certain concessions or facility. Requisite certificates may be obtained only from the selected/wait listed candidates.
- iii)(b) To further simplify the procedure attested copies of the certificates only shall be retained and original certificates if required to be produced at the time of interview shall be returned immediately, thereafter.
- iv) Parents / guardian or candidates can also obtain SC certificates from the Head of the institution where the candidate has studied if the proof is available in the school records.
- v) The persons who are employed in Government of India or any other State Government are to be treated at par with the employees of the Government of Punjab in the matter of issue of Scheduled Caste certificate provided relevant Scheduled Caste certificate exists in their service record. The Scheduled Caste certificate in such will be issued by the respective Heads of Departments in the Proforma below:-

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT

Certified that Shri _____ S/o Sh. _____ father/mother of Miss./Mr. _____ is an employee _____ of (State Govt. Institution/underworkings) the Government of Punjab and is working as _____. He is posted at Chandigarh/Punjab in connection with the Affairs of the Punjab Government for a period of past three years.

- vi) In case of, freedom fighters, political sufferer terrorists/riot victims and migrations where the registers are maintained by DC office, the certificate may be issued by Deputy Commissioner/GA to DC/ADC.

These instructions shall come into force with immediate effect and shall be effective even where admission prospectus have already been printed following earlier instructions but entrance examination is yet to be hold or deadline for submission of forms is not yet over.

These instructions may be brought to the notice of all concerned for meticulous compliance.

The receipt of this letter may please be acknowledged.

Yours faithfully,
Sd/-
(Megh Raj)
Joint Secretary Personnel

SPECIMEN FORMS OF SOME CERTIFICATES TO BE ATTACHED
WHICHEVER APPLICABLE WITH EACH APPLICATION FORM

CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE
GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE CONCERNED IN CASE OF
CATEGORY (i) (**Annexure-IV**)

It is certified that Miss/Mr.....
D/o, S/o Sh.....has been a student of this School/College
for a period of.....years, from.....to

He/she left the School/College on.....

Dated:

Signature of Principal/Head Master of the
College/School
With Seal

CERTIFICATE TO BE ISSUED BY THE HEAD OF THE DEPARTMENT IN CASE
OF CATEGORY (ii) (a) (**Annexure-IV**)

Certified that Sh/Smt.....S/o, W/o Sh.....
is an employee of theof Punjab Government. He/she is working as
(Name of office)
.....and is posted at.....(Place of service), w.e.f
..... (date of posting) to He/she has more than three years service at
his/her credit.

He/She is Father/Mother of _____
(Name of Candidate)
OR

Certified that Sh/Smt.....S/o W/o Sh.....
is an employee of the.....of Punjab Government.
(Name of office)
He/she is working as..... on deputation with
the.....and is posted at.....(Place of service), w.e.f
.....(date of posting) to He/she has more than three years service
at his/her credit.

He/She is Father/Mother of _____
(Name of Candidate)

Place:

Head of the Department

Dated:

(With Seal)

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT
IN THE CASE OF CATEGORY (ii) (b) (**Annexure-IV**)

Certified that Sh/Smt.....S/o W/o Sh.....
is an employee of Govt. of India and is working as.....He/she has been posted at
Chandigarh/Punjab w.e.f. (date of posting) to _____ in connection with the affairs
of Punjab Government for the at least past three years.

He/She is Father/Mother of _____
(Name of Candidate)

Dated: _____ Head of the Department
(With Seal)

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT
IN CASE OF CATEGORY (ii) (c) (**Annexure-IV**)

Certified that Sh./Smt. _____ S/o, W/o Sh _____ is an employee of
_____ Govt. of Punjab and is working as _____
(institution/undertaking)

He/she has been posted at Chandigarh/Punjab w.e.f. _____ (date of posting) to _____ in
connection with the affairs of the Punjab Government for period of past three years.

He/She is Father/Mother of _____
(Name of Candidate)

Dated: _____ Head of the Department
(With Seal)

CERTIFICATE TO BE ISSUED BY THE HEAD OF THE AUTONOMOUS BODY
IN CASE OF CATEGORY (ii) (d) (**Annexure-IV**)

Certified that Sh./Smt _____ S/o W/o Sh _____ is an employee of
_____ (Name of the autonomous body).

He/she is working as _____ and is posted at _____ w.e.f.
_____.

He/She is Father/Mother of _____
(Name of Candidate)

Dated: _____ Head of the Autonomous body
(With Seal)

CERTIFICATE TO BE ISSUED BY THE HEAD OF THE COMPANY
IN CASE OF CATEGORY (ii) (d) (**Annexure-IV**)

Certified that Sh./Smt _____ S/o W/o Sh _____ is an employee of _____ in which the Punjab Govt. has 20% or more shares.

(Name of the company)

He/she is working as _____ and is posted at _____ w.e.f. _____.

He/She is Father/Mother of _____

(Name of Candidate)

Dated: _____

Head of the company
(With Seal)

Category (iii) Annexure-IV

(iii) Children/wards of the pensioners of Punjab Govt. PPO issued by Account General Punjab irrespective of the fact that the original home of the retiree is in a state other than Punjab or he has settled after retirement in or outside Punjab.

Certified that Sh./Smt S/D/o is pensioner of Punjab Government and retired from the..... (name of the Department) is drawing pension vide PPO No.

He/She is Father/Mother of _____

(Name of Candidate)

Dated: _____

Head of the Department
(With Seal)

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM,
ASSISTANT COMMISSIONER GENERAL, DORG/DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF
AMRITSAR, JALANDHAR AND LUDHIANA
IN CASE OF CATEGORY - (iv) **Annexure-IV**

Certified that Sh./Smt _____ S/o W/o Sh _____ has settled *in Punjab or has resided *in Punjab for a period of 5 years from _____ to _____. He is working as _____ (Name of profession Designation and job)

* Strike through whichever is not applicable.

He/She is Father/Mother of _____

(Name of Candidate)

Dated: _____

Signature of DC/ADC(R), ADC (D), SDM
ASSISTANT COMMISSIONER GENERAL, DORG/ DRO, EM, Tehsildar,
Commissioners of
Municipal Corporations of Amritsar, Jalandhar and Ludhiana.

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM,
ASSISTANT COMMISSIONER GENERAL, DORG/DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF
AMRITSAR, JALANDHAR AND LUDHIANA
IN CASE OF CATEGORY - (v) **Annexure-IV**

Certified that Sh./Smt _____ S/o W/o Sh. _____

holds immovable property at _____ in the state of Punjab for the

(Place and District)

past _____ years.

He/She is Father/Mother of _____

(Name of Candidate)

Dated: _____

Signature of DC, ADC(R), ADC (D)
SDM, ASSISTANT COMMISSIONER GENERAL, DORG/DRO, EM,
Tehsildar, based on copies of Jamabandi, Revenue Record,
Municipal Record, Registered deed or any other documents to full
satisfaction of the DC

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC. ADC (R), ADC (D),
SDM, ASSISTANT COMMISSIONER GENERAL, D.O.R.G./D.R.O., E.M., TEHSILDAR, COMMISSIONERS OF MUNICIPAL
CORPORATION OF AMRITSAR, JALANDHAR AND LUDHIANA
IN CASE OF CATEGORY - (vi) **Annexure-IV**

Certified that Miss/Mr. _____ D/o,S/o Sh. _____ resident

(Name of Candidate)

of _____ was born in Punjab as per birth certificate.

Dated: _____

Signature of DC/ADC(R), ADC (D)
SDM, ASSISTANT COMMISSIONER GENERAL, DORG/DRO,
EM, Tehsildar, Commissioners of Municipal Corporations of
Amritsar, Jalandhar and Ludhiana.

Affidavit of the parents/guardians to be attested by an Executive Magistrate/Oath Commissioner/Notary Public (The parents/guardians have to produce an affidavit to the effect that they or their Children/wards have not obtained the benefit of Residence in any other State)

Certified that I _____ Father/Mother/Guardian of Miss/Mr. _____
resident of _____
(full address to be given)

do hereby undertake that:

1. That I and my ward is a citizen of India.
2. That my child/ward has not obtained the benefit of Residence for admission in GNM course in any other State/UT.
3. That my child/ward has applied/has not applied (whichever is applicable) elsewhere in any other State/UT for admission to GNM Courses, session 2019 in State Quota Counseling.
4. That the above said information is true to the best of my knowledge and nothing is canceled therein. If at any stage, the information provided is found false/wrong, the admission of my son/daughter/ward is liable to be cancelled.

Signature of Parent/Guardian
